

## SELECTBOARD MEETING MINUTES

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Tuesday, May 23, 2017, 6:00 p.m, Old Schoolhouse Common

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Present: Selectboard members Laurie Colgan and Chris Martin; Town Clerk Bobbi Brimblecombe; Anne Reed (Conservation Commission); Dan Tetreault (Road Foreman); Jeff Kantor and Krister Adams (Hollister Hill Apartments); Jackie Rieke (Onion River Campground); Jim Brimblecombe; Rich Phillips; Sarah Fowler

At 6:10 p.m. the meeting was called to order by Chair Chris Martin

**Changes or additions to the agenda:** Security at Old Schoolhouse Common; liquor license

**Liquor License:** The Board approved a liquor license for Rainbow Sweets

**Review and Approval of Minutes:** tabled

**Beavers:** Anne Reed discussed with Dan Tetreault the possibility of installing a beaver baffle somewhere in town. He doesn't feel that there is a place where one is needed. He noted that the one that the State installed in the Groton State Forest has not been maintained lately, and the Railroad Bed in that area is washed out because of the beavers. When the state was maintaining the baffle, they needed a boat to get to it. He is concerned about the maintenance that would be required if one was installed on Beaver Meadow Road.

**Request for Catering Permit:** Jackie Rieke from Onion River Campground came to answer questions about a request for a catering permit and special events permit for a music festival to be held June 9 and 10. Chris moved to approve the permits. Laurie seconded – all in favor.

**Grant:** Bobbi reported that the Town was awarded a grant from the Vermont League of Cities and Towns in the amount of \$4,200. The grant will pay for part of the overhead door openers at the Town Garage, the alarm system at the Old Schoolhouse Common, and highway barricades and signs.

**Hollister Hill Apartments:** Jeff Kantor noted that the grant agreement has been offered. They would like the Town to adopt the grant agreement resolution and sign the grant agreement. They would like to be named as grant administrators in the State's grant management software so they can administer the grant. The Board agreed. Jeff and Krister Adams updated the Board on the

project status. Chris moved to sign the grant agreement resolution and the grant agreement. Laurie seconded. All in favor.

**Old Schoolhouse Common:** The Board reviewed surveillance video of two individuals around the Old Schoolhouse at the time of some vandalism. The video will be turned over to the state police.

**Request from Twinfield:** The Board agreed to waive the fee for use of the kitchen during J-term.

**Records Retention:** Bobbi is working with the Town Auditors on a records retention timetable. She will bring a retention policy to the Selectboard's next meeting for approval.

**High Meadow Grant:** The Board asked Bobbi to send a letter of support.

**Pyne Zoning Fees:** tabled

**Generator:** Jim Brimblecombe and Rich Phillips discussed the possibility of working together to purchase a generator with the Village. Bobbi has spoken with the State and if we changed the Old Schoolhouse generator project, we would have to start the grant process over again and it took years to get it approved the first time. They discussed whether the generator that is contemplated for the Village wastewater facility could be used to power the town garage, but the power is three-phase at the WWTF and a transformer would be required. The cost of the transformer and trenching and wiring would outweigh the savings. The town garage does have a portable generator but it does not power everything. The Board agreed that it is best to continue with the generator at the Old Schoolhouse as planned, and look into ways to improve the generator at the town garage.

**Stranahan Town Forest:** The Stranahan Committee would like to apply for a Town Forest Recreation Community Assistance Grant. They need a letter of support from the Selectboard. Chris will send a letter of support.

**Expenses, Permits & Payroll:** Selectboard members read and signed reports for General Expenses and Payroll.

The meeting adjourned at 8:10 p.m.

Respectfully submitted,  
Bobbi Brimblecombe, Town Clerk

The foregoing is a true copy of the Minutes of the May 23, 2017 Selectboard Meeting.  
A True Record. Attest, \_\_\_\_\_, Town Clerk

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